

V·J·RYAN

Securities Limited

ABN 75 075 473 979

AFSL 246860

PRIVACY POLICY

V J Ryan & Co Securities Limited is committed to maintaining the privacy and confidentiality of personal information. We are subject to the Commonwealth Privacy Act 1988 and accordingly we will adhere to the National Privacy Principles (NPPs) when collecting, using, disclosing, securing and providing access to personal information.

The information we collect

Whenever it is reasonable and practicable to do so, we only collect information about you directly from you.

We only collect personal information about you which is reasonably necessary to:

- provide you quality products or services
- consider applications and approaches you make to us
- maintain your contact details
- meet our obligations under Government legislation

We generally hold personal information relating to:

- the products and services we provide or have provided to you
- your financial interests and sometimes your financial position
- your details as a means of identification and to contact you

We do not generally collect sensitive information about you unless required by applicable laws or rules. Sensitive information includes information relating to:

- race
- political or religious beliefs
- sexual preferences
- criminal convictions
- membership of professional or trade associations or unions
- health information

How that information is used

We only use and disclose personal information about you for the purpose for which it was disclosed to us or related purposes which would reasonably be expected without your permission.

We do not sell personal information to other organisations.

We may disclose personal information to our service providers who provide services in connection with our products and services or we may provide information about you to our associated entities.

Protecting and maintaining the quality of personal information

Protecting personal information is a priority to us. We take into account security and confidentiality when handling personal information in both the physical and electronic environment.

If other organisations provide support services, we require them to appropriately safeguard the privacy of the information provided to them.

Where the personal information we collect is no longer required, we delete the information.

It is also important to us that the information we maintain and use is accurate, complete and up-to-date. If at any time personal details change, please let us know so we can update our records.

How you can access your information

You can contact us to request access to your information. In normal circumstances we will give you full access to your information. However, there may be some legal or administrative reasons to deny access. If access is denied, we will provide you with the reason why.

Contact us

If you have any questions regarding our privacy policy or handling of information, please contact us:

By phone	9240 4900 or toll free 1800 092 762
By facsimile	9247 5930
By email	vjryancmt@vjr.com.au

A copy of our privacy policy can be found on our website at www.vjryancmt.com.au.

Changes to this privacy policy

We are entitled to amend or modify this privacy policy at any time. Nothing contained in this policy is intended to create contractual rights or obligations.